



**AYLF**

**March 23, 2017**

**Meeting Minutes**

**On The Call:**

Donna Foster (OH), Amy Bledsoe (MO), Alexis Nichols (VA), Elijah Fagan-Solis (NY) Cameron Thaller (SC), Corey Kimbrough (AK), Karl Ortega and Zak (CA), Beth Pinkham (RI) Jen Randle (OK), Susan Nicasastro (MA), Dan Round (SD), Carrie Greenwood (KS),

**Opening Round:** Each person introduced themselves by sharing information about their YLF, dates and how many applications they have to date: OH - July 30 - August 3, have 8 deadline is April 15; RI no YLF in 2017; VA - no YLF in 2017; MA - July 10 - 13, have about 30 apps due April 30; MO - July 18-22, have 36 applications; SC - July 16-20, have about 10, might extend deadline; NY – first year pilot hope to have 10; CA - August 1 - 4, have about 60 applications; AK- have about 8 will might extend deadline; KS have 30 applications; SD – June 4-8, have 93 applications, invited 48 and have 7 alternates.

**Minutes and Directory**

- Donna sent out February minutes before this call. One change – Karl’s name needs to be corrected.
- Whitney has been updating the directory.
- Send any directory updates to Whitney at [harris.whitneyd@gmail.com](mailto:harris.whitneyd@gmail.com)
- Minutes will be approved next meeting.

**Treasurer Report:** The financial statement from February reflected a balance of \$2,931.77. Jen will send out new information for March.

**Discussion: Staff – Who are the staff at your YLF, How do you train them and what do you train them on?**

- OH – most of the staff (95%) are alumni of the program. Staff come in the day before YLF starts. We’ve done different types of training, from team building, to how to run groups, the YLF model and what’s happening in the week.
- MS – the staff consists of some alumni, representatives from our collaborators, and our agency staff. We do training prior to YLF and throughout the year.
- VA – the staff consists of alumni, our agency staff and board staff. Historically, we have a 2 day training, teach disability awareness, the YLF model, and review the schedule.
- KS – the staff consists of some alumni, representatives from the disability community, staff from CILS, Special Ed Transition Coordinators, and our agency staff. Our training is two, one-half days. We train on team building, the YLF model, we have a diversity panel, disability awareness etiquette, facilitation of groups and emergency procedures.
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- SD – the staff consists of staff from our agency, an intern, and older alumni. Staff arrive early for training. Training consists of team building, problem solving, de-escalating behavior, confidentiality mandates, and the agenda. Every year have theme, i.e.: survivor, superheroes, baseball, the Oscars, star wars.
- OK – the staff is ½ alumni and the other ½ consists of Special Ed teachers, students from U of OK, and counselors. Staff arrive two days early and training consists of person centered thinking, how to support students, the schedule, the YLF model, and reviewing student applications.
- CA – staff is mostly alumni. Staff training consists of arriving the previous day and reviewing programming.

✍️ **Discussion: Staff – What do you do for medical staff and distribution of medications.**

- OH – This year we are going to contract with an agency. We will have a nurse and one PCA on site the whole time and then have supplemental PCA's during busy times. We stay at a hotel not a college campus.
- KS – We use the campus health center. There is an EMT for first aid, we do not have a nurse on site. A nurse at the beginning of the week will bag up medicines, etc. for the week and give them to the group co-counselors. The delegates come to the staff to get their medications.
- CA – contract with agency for PCA's.
- SD – uses 2 full-time nurses and then supplements with student nurses or PCA's.

✍️ **Closing**

- Next month's topic will be safety and legal issues during each state's YLF.

**Meeting time: 2:00-2:55 p.m. EST**

**Minutes recorded by Donna Foster, AYLFC Chair**

**Next Meeting: Thursday, April 20, 2017 at 2 pm Eastern Time**

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