

**YOUTH LEADERSHIP FORUM
FOR STUDENTS WITH DISABILITIES (YLF)
STAFF ORIENTATION MEETING**

Saturday, July 19, 2002

**Co-Facilitators: YLF Chair Paul K. Miller, Ph.D. and Christina Mills
Catherine Kelly Baird, Executive Director**

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| 3:30 p.m. | I. WELCOME AND INTRODUCTIONS:
(All YLF Staff Self Introductions) <ul style="list-style-type: none">• Additions to Agenda | Paul K. Miller and
Christina Mills
Co-Facilitators and
Catherine Kelly Baird
Executive Director |
| 3:35 p.m. | II. UPDATE ON REPLICATION OF YLF IN
OTHER STATES/TERRITORIES | Catherine |
| 3:40 p.m. | III. BACKGROUND/PURPOSE OF YLF AND BASIC
PRINCIPLES WE WANT TO TEACH/ENFORCE
Social, non-medical model of disability | Catherine |
| 3:55 p.m. | IV. OVERVIEW OF STUDENT WORKBOOK
TEACHING COMPONENTS (CONTENT) AND
FACILITATOR'S GUIDE <ol style="list-style-type: none">1. Overview of written work book/program and schedule
(including information on speakers)2. Revised program components:
Co-Facilitators' Roles, Obstacle Course Exercise,
Mentors Luncheon, Day at the Capitol3. Personal Leadership Plan4. Selection of Critical Policy Issues5. Use of Worksheets6. Small Group Discussions
7. Video and Photography | Catherine |

(Note: All Small Groups will have pictures taken at the beginning of one of their sessions for the video)

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| 8. Encourage-O-Grams (E-Grams) | Shiloh |
| 9. Talent Show | Doug Gordy |
| 10. Dance | Danny |
| 11. Thursday Tasks (Evaluation Questionnaire, Brian Burrow's Research Questionnaire, Student Delegate Evaluation, Letters to Donors, Letter to Self, Policy Issues—and Process for turning these materials in on last day) | |

5:00 p.m. V. PRESS COVERAGE AND SELECTION OF DELEGATES TO REPRESENT YLF

North Steps of Capitol: YLF Alumni Testimonials, Sign dance performance, tango dance Catherine/Charlie

5:10 p.m. VI. YLF STAFF/RESPONSIBILITIES

Staff Roles, Small Group Counseling Teams, Staff Meetings, Importance of Spirit Squad, Music)

5:20 p.m. VII. "HOUSEKEEPING" LOGISTICS

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| 1. General Information | Hope, Pam
Charlie, Catherine |
| 2. Check-In & Check-Out | Hope |
| 3. Laundry, Clean-up of rooms | Hope |
| 4. Safety and Evacuation | Shayn |
| 5. Disability Awareness Issues and Cultural Issues (including language and specific disabilities, use of audio description, interpreters) | Hope, Pam, |
| 6. Travel to and from CSUS and State Capitol | Pam |
| 7. Other Issues: Medical Issues, Members' Travel Claims, Daily Set-up/Clean-up, Night Security, Walkie-Talkies | Pam, Hope |

5:50 p.m. VIII. OTHER THINGS WE FORGOT? All

6:00 p.m. ADJOURN/DINNER SERVED (BETWEEN 6:00 AND 6:30 p.m.)
(Thanks for dinner RayAnn!!!!)

MANDATORY MEETINGS!:

**SATURDAY EVENING: 8:00 – 9:00 p.m. Program Assistants and Peer Counselors
Convene**

SUNDAY MORNING: 9:00 – 11:00 a.m Small Group Staffs Convene

MISCELLANEOUS REMINDERS

- ★ Student Delegates start arriving Sunday after lunch, about 1:00 p.m.!
- ★ Do Not Ever Move Pool Tables; Swimming Pool is Off Limits
- ★ Remember to help set up and straighten large group room before sessions

Primary Contacts / Governor's Committee Staff:

Catherine Kelly Baird	Overall Management
Charlie Kaplan	Facilities, Logistics, Press
Hope Yasui	Staffing and Dormitory Issue
Pam Porteous Hunt	Support Services, Transportation
Shayn Anderson	Mentors Luncheon (with Marie Ziegler on site)
Doug Gordy	Talent Show
Danny Gounder	Mentors Luncheon
Debbie Otto	Mentors Luncheon (Registration)
Regina Wallace	Mentors Luncheon/Obstacle Course
Ryan Nagle	General Assistance
Kim Carey	Assistant to Catherine
Lainie Hallabrin	Obstacle Course (with Regina)
Shiloh Sorbello	Program Assistant (Small Group)