

# Front Desk List

Item	Quantity
Box of 500 3 5/8 x 6 1/2 Envelopes	1
Pair of scissors	5
White out	1
Glue stick	1
Staplers	2
Box of assorted binder clips	1
Box of rubber bands	1
Box of paper clips	2
Rolls of tape in dispenser	2
Rolls of tape in box	2
Box of push pins	1
Empty folder	1
Mechanical pencils in bag	19
Stack of extra letter quality paper for delegates	1
Stack of 3x5 index cards	1
Packs of Post-it notes	3
Pack of Post-it flags	1
Box Brunswick Guard reinforcements	1
Big zip-lock bag filled with colored markers	1
Box of blue pens	1
Black marker	1
Stack of letter envelopes	1
Pens	12
Pencils	6
Box California Legislature	1
Hooks for back of frame	2

First Aid Kit	1
Mirror	1
Women's Restroom Sign	1
Men's Restroom Sign	1